



2018 Board of
County Commissioners

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David G. Young, Vice-President
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Warren County
Job & Family Services
Division of Human Services
Management Team

Tiffany Zindel, County Administrator
Martin Russell, Dep. County
Administrator
Lauren V. Cavanaugh, Director
Arlene Byrd, Deputy Director
Hollie Gordley, Supervisor
Lisa Walton, Supervisor

Agency Divisions for 2018

Lauren Cavanaugh, Director
Supervisors/Program Administrator
Fiscal & Technical Division/Fraud

Arlene Byrd, Deputy Director
Adult Protective Services
Front Desk Staff
Long Term Care

Hollie Gordley, Supervisor
Child Care
Intake Division/ Processing Division
OWF Division
Hearings/ Overpayments

Lisa Walton, Supervisor
Change Division
Medicaid Division
Clerical/Transportation

Warren County Job and Family Services

Division of Human Services

2018 Annual Report

Warren County Job and Family Services, Division of Human Services continues its mission to provide services to individuals and families in need, with respect and understanding which will assure equal opportunities to participate and thrive in our communities.

2018, brought tremendous changes for the entire Ohio Job and Family Services Program. In the summer of 2018, the statewide implementation of the Ohio Benefits Eligibility System for SNAP/TANF benefit processing was completed for all 88 Counties. Warren County JFS lead the way in this implementation by serving as a Pilot County on the project.

During 2018, agency staff visited community partners across Warren County to help get a better understanding of the services they offer. Staff visited; Ohio Means Jobs of Warren County, Interfaith Hospitality Network, Beech Acres Parenting Center, Metropolitan Housing, Warren County Community Services, Joshua's Place, Mason Food Pantry, St. Vincent de Paul, and the Franklin Food Pantry.

The 2018 Annual Report highlights our many collaborations and partners. These collaborations help our agency stay connected with the community. We are excited to see what 2019 will bring.

Lauren V. Cavanaugh
Director

Warren County Job and Family Services believes in collaboration to build a better community. Below are just some of our many partners that we work with to fulfill our mission and help them fulfill theirs.



“Alone we can do so little; together we can do so much.”

Hellen Keller



Learn More About our Partnerships

Abuse, Rape and Crisis Shelter

Warren County JFS provides TANF funding to the Abuse, Rape and Crisis Shelter of Warren County to help them meet their goal to provide safety (shelter and safety planning), healing (support and counseling services), and accessibility to community resources to all survivors of domestic violence.

Aspire, Warren County Career Center

Warren County JFS contracts with the Warren County Career Centers Aspire Program (Adult Education) to provide a comprehensive curriculum covering such topics as; Resume Writing, Computer Courses, Interviewing Skills, Essential Skills such as Reading, Math, and English for employment, and a Communication Skills Lab which covers a wide array of topics.

Child Advocacy Center of Warren County

Warren County JFS recently entered into a contract with the Child Advocacy Center of Warren County to provide Title XX Funding to employ an Awareness Outreach Specialist who is responsible for the development, promotion and administration of child abuse awareness and outreach programming through CARE House (Dayton Children's Hospital CAC).

Family and Children First Council of Warren County

Warren County JFS provides funding to our County Family and Children First Council to help them toward their mission to support its members in their efforts to promote strong and stable individuals and their families as well as a safe social environment that will encourage the success and resiliency of children, families and communities.

Interfaith Hospitality Network of Warren County

Warren County JFS contracts with Interfaith Hospitality Network of Warren County to provide TANF funding to support the mission of IHN which is to provide a shelter program for children and their families who are homeless. IHNWC works with a network of congregations of all faiths that provide shelter, meals and hospitality with the goal to maintain the integrity and dignity of the family during this critical time of homelessness.

LifeSpan, Inc.

Guardianship Program- Warren County JFS contracts with LifeSpan utilizing Title XX Funding to provide victims of Elder Abuse who are working with our Adult Protective Services Program funding to provide Guardianship and Non-Guardianship Services.

Ohio State Extension, SNAP Education Program

Warren County JFS works directly with the OSU Extension Office to offer SNAP Education (Supplemental Nutrition Assistance Program). The class is conducted at Ohio Means Jobs of Warren County. The program is a federally funded grant program that supports evidence-based nutrition education and obesity prevention interventions and project for persons eligible for SNAP benefits.

Solutions Community Counseling and Recovery Centers

Warren County JFS has had a long-standing contract with Solutions Community Counseling to employ a Mental Health Counselor onsite at Ohio Means Jobs to instruct individuals on topics such as; What is Good Mental Health, Stress Management and Self Esteem and Handling Criticism & Conflict.

Therapeutic Interagency Preschool Program (TIP)

Warren County JFS contracts for Non-Emergency Transportation (NET) with a transportation vendor, through this contract children who are attending the TIP program are provided free transportation services to and from each day. The TIP is designed to serve Head Start eligible preschool age children who have experienced trauma.

Warren County Community Services

Warren County JFS has a contract with WCCS for Title XX funding to provide Information & Referral Services. Individuals who call 695-2100 will speak with an Information & Referral Specialist who will assist them in finding resources in the community. The staff at WCCS created the Warren County Community Resources Guide which have been distributed across the County.

Warren County Educational Service Center

Warren County JFS is entering our second year contracting with Warren County Educational Service Center to provide TANF (Temporary Assistance for Needy Families) funding which provides Resource Coordinators in the local schools to provide support and resources to needy families with academically and otherwise at risk-children.

New Initiatives for 2019

Warren County JFS is actively working with several partners toward the creation and implementation of several new and exciting initiatives within Warren County. Some of those initiatives include;

Handle with Care

This initiative promotes safe and supportive homes, schools and communities that protect children, and help traumatized children heal and thrive. This initiative is currently a collaboration of JFS, Children Services, Educational Service Center- Resource Coordinator Program, Lebanon Police Department, and Mental Health and Recovery Services of Butler and Warren County.

Fatherhood/Parenting Initiative

The Ohio Commission on Fatherhood is housed within the Ohio Department of Job and Family Services. The mission is to enhance the well-being of Ohio's children by providing opportunities for fathers to become better parents, partners and providers. The initiative in Warren County will be a collaboration between JFS, Child Support Enforcement Agency, the Courts, local business leaders, a community father and a local faith-based organization leader.

ARCS Collaborative Initiative

This is a partnership between ARCS, Warren County JFS, and Ohio Means Jobs. The initial focus is on providing increased knowledge and training to staff to help them have the necessary skills to recognize potential domestic violence situations and then to provide those in need with the information they need to receive help.



“We keep moving forward, opening new doors, and doing new things, because we’re curious and curiosity keeps leading us down new paths.”

Walt Disney

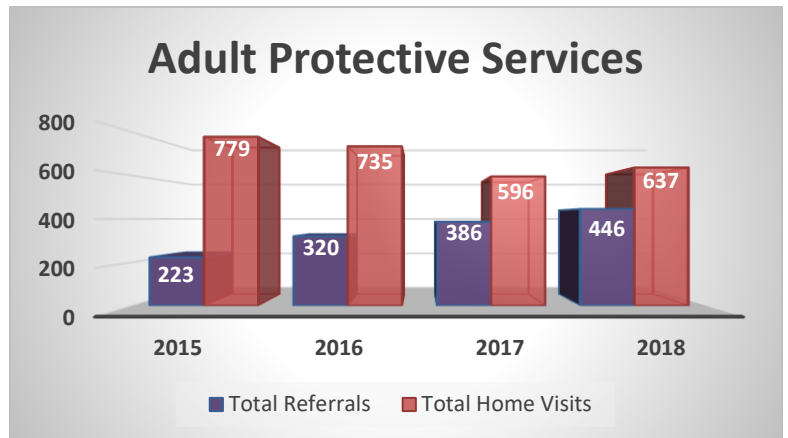


THE STAFF

Warren County Job and Family Services, Division of Human Services is an agency comprised of 47 dedicated employees. The staff work hard to ensure we are helping those within the County who are eligible for the services and benefits administered through the agency. In 2018, we added a full time Training Officer Position to our team. The position will provide newly hired staff members a formalized training process and will provide seasoned staff with ongoing trainings to help them continue to grow within their positions. A job working within the Department of Human Services can be both rewarding and challenging, we are fortunate to have a group of dedicated professionals who are committed to the residents of Warren County.

ADULT PROTECTIVE SERVICES DIVISION

Warren County Job and Family Services, Division of Human Services is the mandated agency responsible for providing protective services for adults sixty (60) years of age or older at risk of abuse, neglect, or exploitation. The division engages in a wide spectrum of protective activities including the assessment of hundreds of cases of elder abuse reported each year. The Adult Protective Services Division which consists of 2 full time Investigator's, coordinates with multiple local agencies to ensure proper services and benefits are provided to vulnerable seniors. The unit is available to respond to emergency calls 24 hours a day, 7 days a week. In 2018, they responded to 51 after hours calls. With a team of only 2 Investigator's this is a very notable accomplishment for the Adult Protective Services Program.



CHILD CARE DIVISION

Warren County Job & Family Services, Division of Human Services works with the Ohio Department of Job and Family Services (ODJFS) to offer financial assistance to eligible parents and caretakers to pay for child care while they engage in work or approved school or training activities. The Warren County Job and Family Services Child Care Program currently serves 866 children per month throughout Warren County.

In 2018, the State launched the Ohio Child Licensing and Quality System (OCLQS). The system provides staff the ability to complete onsite provider inspections via an online system. In 2018, county agencies became responsible for the monitoring and regulation of Step Up to Quality (SUTQ) for one-and two-star rated family child care (FCC) programs.



INCOME MAINTENANCE DIVISION

The Income Maintenance Division is responsible for all initial and ongoing eligibility determinations, benefit issuance, hearings, overpayment collection, case changes, and program integrity activities for Food Assistance, Ohio Works First, and Medicaid. The Food Assistance Program also known as the Supplemental Nutrition Assistance Program (SNAP) provides supplemental nutrition to low-income individuals and families. The Ohio Works First program provides time limited cash assistance to eligible families, the program emphasizes and requires non-exempt participants to participate in a Work Activity Program to continue eligibility. The Medicaid program provides needed medical coverage for children, pregnant women, low-income families, the aged, blind, and disabled populations, and eligible single adults.

Warren County JFS Income Maintenance Facts for 2018

FOOD ASSISTANCE

Average yearly recipients: 7,386
Average monthly benefits: \$956,150
Total 2018 Benefits: \$11.4 million

Total Intake Interviews- 5,264
Total Re-Applications-2,916

OHIO WORKS FIRST

Average yearly recipients:582
Average monthly benefits: \$128,830
Total 2018 Benefits: \$1.54 million

MEDICAID

Average yearly recipients: 22,592
2018 Medicaid Expenditures: \$208 mil

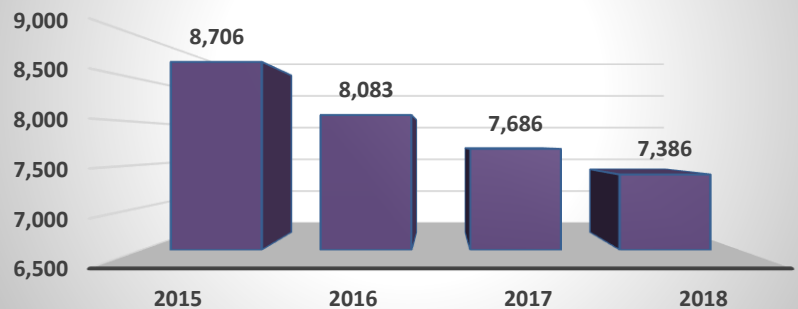
ADDITIONAL STATS

Overpayment Collections for 2018 totaled \$108,089.45.

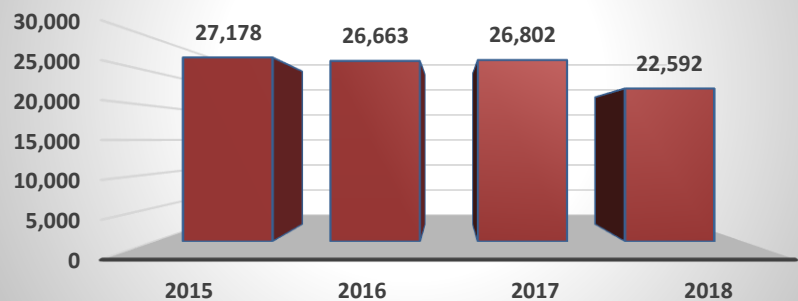
Call Center Total – 50,544
Clients in Lobby- 13,103



Average Yearly Food Assistance Recipients



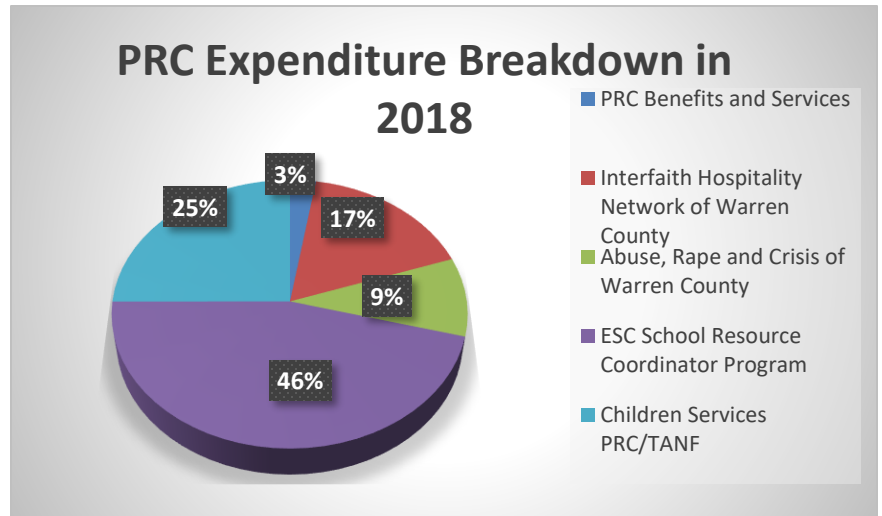
Average Yearly Medicaid Recipients



PREVENTION RETENTION & CONTINGENCY PROGRAM

The Prevention, Retention and Contingency (PRC) Program is designed to provide benefits and services to needy and low-income families in overcoming immediate barriers to achieving or maintaining self-sufficiency, personal responsibility, and preventing unemployment.

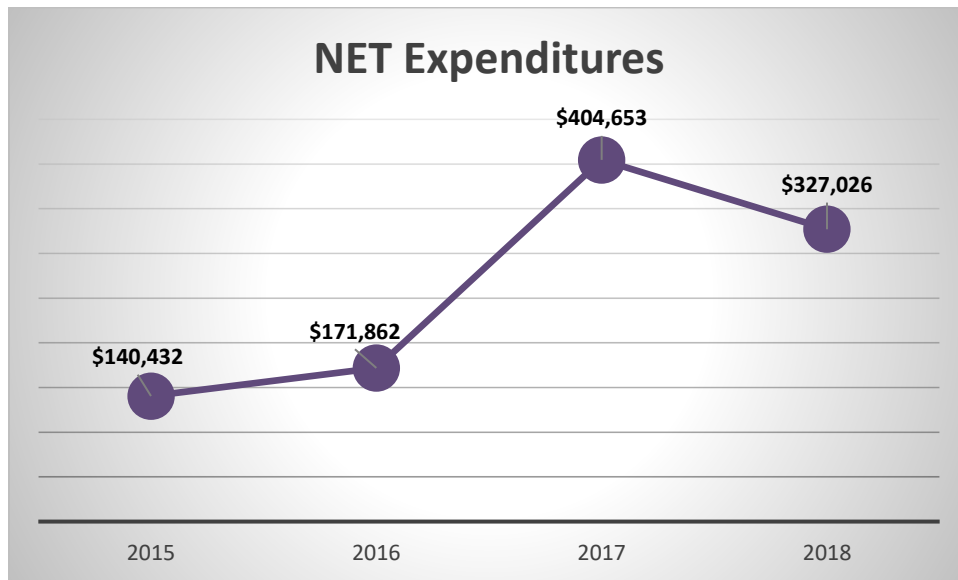
In 2018, our total expenditures for PRC Benefits and Services both local and contracted were \$970,401.



TRANSPORTATION

Non-Emergency Transportation (NET)

Warren County JFS contracts with a Public Transportation Company to provide free transportation services for Medicaid eligible individuals. This free service provides transportation to approved medical treatments. Additionally, the Non-Emergency Transportation Program provides mileage reimbursement for individuals utilizing their own transportation to approved Medicaid treatments. NET Transportation now includes services for children enrolled in the TIP Program through Head Start.



FISCAL/TECHNICAL DIVISION

The Fiscal/Technical Division maintains all of the fiscal operations for the agency and oversees all technology changes. The division is responsible for establishing budgets, procurement, payroll, accounts payable and receivable, and monitoring Random Moment Samples (RMS). They are responsible to closely monitor all revenue and expenditures from State, Federal, and Local sources. The division is responsible for the complex accounting methodology utilized by the State of Ohio.

Warren County JFS, Division of Human Services 2018 Revenue vs. Expenditures			
Program	2018 Anticipated Revenue	2018 Expenditures	Percentage of Overall Expenditures
Income Maintenance Administration	\$863,003	\$793,315	15%
TANF Administration	\$1,503,642	\$1,306,576	25%
Medicaid Administration	\$1,292,477	\$1,331,264	26%
Social Services Administration	\$322,649	\$448,324	9%
Title XX & Transportation Administration	\$1,044,262	\$1,013,231	20%
Other	\$252,137	\$252,137	5%
Total	\$5,278,169	\$5,144,846	

