

**NOTICE TO ELECTRICAL/HEATING/  
VENTILATION/AIR CONDITIONING CONTRACTORS**

**Warren County Revised Building Code  
Certification of Registration**

Any electrical/HVAC contractor or electrician who performs electrical work under the jurisdiction of the Warren County Building Department shall be registered with the County.

To be eligible for such Certification of Registration, it shall be necessary to provide and comply with the following:

- \_\_\_\_\_ 1 A CERTIFICATE OF INSURANCE showing a general liability policy insuring against claims for bodily injury of one million dollars (\$1,000,000) and one million dollars (\$1,000,000) for property damage.
- \_\_\_\_\_ 2. Pay a fifty dollar (\$50) fee per year effective January 1 through December 31.
- \_\_\_\_\_ 3. Complete following information:

COMPANY NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE # \_\_\_\_\_ FAX# \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

EMPLOYEE NAMES \_\_\_\_\_

\_\_\_\_\_

**Warren County Building Inspection  
406 Justice Drive – Room #167  
Lebanon, Ohio 45036**

**Phone No.: 513-695-1291; 513-261-1290; 513-925-1291; 937-783-4993; 937-425-1290  
Fax No.: 513-695-2984**