

WARREN COUNTY FALL SHRED DAY!!



**Location: Administration Building  
406 Justice Drive, Lebanon OH 45036**

**Date: Saturday, October 8th, 2016**

**Time: 10:00am—1:00pm**

**Clean out your cabinets this fall  
and secure your identity!  
This *FREE EVENT* is open to  
Warren County residents and  
sponsored by the Records Center with  
on-site shredding conducted by  
Royal Document Destruction. There is a  
maximum of **5** boxes per trip through  
the line. Assistance will be available for  
unloading boxes. Items in bags will  
not be accepted.**

**No need to remove:**

Paper clips, Staples, Binder clips, File folders, Report ledgers, Magazines, Rubber bands



**Items that *CANNOT* be shredded**

Plastics (cds, floppy disks, 3-ring binders)  
Glass, Metals, Cardboard, X-rays



**Questions?**

**Contact: Jen Haney**

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