



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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**TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

MINUTES: Regular Session – July 30, 2024

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the July 16, 2024, meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Krystal Powell, Clerk – present

Minutes of the July 16, 2024 meeting were read and approved.

- 24-0948 A resolution was adopted hiring Kelley Wilson, as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0949 A resolution was adopted hiring Jaclyn Pancake, as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0950 A resolution was adopted hiring Lynette Richardson, as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0951 A resolution was adopted hiring Leanne Day as Business Manager within Warren County Facilities Management. Vote: Unanimous
- 24-0952 A resolution was adopted hiring Delaney Wicks as Custodial Worker I within the Warren County Facilities Management Department, Vote: Unanimous
- 24-0953 A resolution was adopted hiring Jessica Anderson as an Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous

- 24-0954 A resolution was adopted hiring Trenton Buckler as Wastewater Treatment Plant Technician, with the Warren County Water and Sewer Department.  
Vote: Unanimous
- 24-0955 A resolution was adopted rehiring Kayelee Carman as Foster Care Caseworker I within Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0956 A resolution was adopted approving the end of a 365-day probationary period and pay increase for Michael Morris within the Facilities Management Department.  
Vote: Unanimous
- 24-0957 A resolution was adopted approving the end of a 365-day probationary period and pay increase for Jenna Bour within the Water and Sewer Department.  
Vote: Unanimous
- 24-0958 A resolution was adopted accepting the resignation of Annaliese Poweleit, Foster Care Caseworker, within the Warren County Department of Job and Family Servies, Children Services Division, effective August 2, 2024. Vote: Unanimous
- 24-0959 A resolution was adopted accepting the resignation of Chelsae Fisco, Foster Care Caseworker, within the Warren County Department of Job and Family Servies, Children Services Division, effective August 2, 2024. Vote: Unanimous
- 24-0960 A resolution was adopted accepting the resignation of Tiffany Kitchen, Foster Care Caseworker II, within the Warren County Department of Job and Family Servies, Children Services Division, effective July 26, 2024. Vote: Unanimous
- 24-0961 A resolution was adopted accepting the resignation of Paige Barton, Emergency Communications Operator, within the Warren County Emergency Services Department, effective July 26, 2024. Vote: Unanimous
- 24-0962 A resolution was adopted accepting the resignation of Danielle L. A. White, Emergency Communications Operator, within the Warren County Emergency Services Department, effective July 17, 2024. Vote: Unanimous
- 24-0963 A resolution was adopted advertising for bids for the purchase of two (2) Ford F550 4x4 Super Duty Trucks for the Warren County Engineer's Office.  
Vote: Unanimous
- 24-0964 A resolution was adopted approving Notice of Intent to Award Bid to Barrett Paving Materials Inc. for the FY24 City of Franklin – Bryant Ave & Judy Drive Paving and Storm CDBG Project. Vote: Unanimous
- 24-0965 A resolution was adopted awarding the bid to MT. Orab Chrysler Dodge Jeep Ram for the purchase of Two (2) Handicap Upfit 2024 Chrysler Voyager LX Vans and Two (2) Standard 2024 Chrysler Voyager LX Vans. Vote: Unanimous



- 24-0966 A resolution was adopted entering into a Master Service Agreement with Stantec Consulting Services Inc. for Waterline and Sanitary Sewer Design Services for 2024-2026. Vote: Unanimous
- 24-0967 A resolution was adopted approving the emergency repair of the Belt Filter Press #2 located at the Lower Little Miami Wastewater Treatment Plant.  
Vote: Unanimous
- 24-0968 A resolution was adopted entering into agreement and addendum with Adolescent Oasis, Inc. relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0969 A resolution was adopted approving addenda to agreement with Choices, Inc. relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0970 A resolution was adopted approving agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0971 A resolution was adopted approving addenda to agreement with Specialized Alternatives for Families & Youth of Ohio, Inc. (SAFY) relative to home placement and related services on behalf of Warren County Children Services.  
Vote: Unanimous
- 24-0972 A resolution was adopted approving amendment No. 1 to the Subgrant Agreement with Wood County Department of Job and Family Services and the Child Welfare Fellowship Project parties on behalf of Warren County Children Services. Vote: Unanimous
- 24-0973 A resolution was adopted authorizing the issuance of a credit card for use by the Warren County Clerk of Courts. Vote: Unanimous
- 24-0974 A resolution was adopted accepting a quote and entering into a services agreement with Timeclock Plus, LLC (TCP) on behalf of Emergency Services.  
Vote: Unanimous
- 24-0975 A resolution was adopted to erect stop signs on Union Road (CR 33) at the intersection of Manchester Road (CR 104) so that said intersection functions as Four (4) – Way Stop Intersection. Vote: Unanimous
- 24-0976 A resolution was adopted entering into agreement with Sunrise Cooperative Inc. for a 2,000-gallon double wall tank for diesel fuel and a 1,000-gallon double wall tank for unleaded gasoline and to provide corresponding fuel on behalf of Warren County Engineer's Office. Vote: Unanimous
- 24-0977 A resolution was adopted entering into contract with Donnellon McCarthy on behalf of Warren County Human Services. Vote: Unanimous

- 24-0978 A resolution was adopted approving and authorizing the President of this Board to execute an agreement with the Warren County Educational Services Center for the FY2024-2025 Truancy Program on behalf of Warren County Juvenile Court. Vote: Unanimous
- 24-0979 A resolution was adopted approving and authorizing the President of this Board to execute an agreement with the Warren County Educational Services Center for the FY2024-2025 Parent Success Program on behalf of Warren County Juvenile Court. Vote: Unanimous
- 24-0980 A resolution was adopted entering into a Youth Worksite Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 24-0981 A resolution was adopted entering into Classroom Training Agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 24-0982 A resolution was adopted entering into a Maintenance Agreement with Millennium Business Systems on behalf of Warren County Solid Waste District. Vote: Unanimous
- 24-0983 A resolution was adopted authorizing the President of the Board to sign the Task Completion Report for Central Square Technology (FKA TriTech Software Systems) on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-0984 A resolution was adopted authorizing acceptance of quote from Mobilcomm, Inc on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-0985 A resolution was adopted declaring various of items from Board of Elections, Child Support Enforcement Agency, Common Pleas Court, County Court, Drug Task Force, Engineer, Facilities Management, Garage, Juvenile, Mary Haven, Prosecutor's Office, Soil and Water, Telecom, Water & Sewer, and Workforce Investment Board as surplus and authorize the disposal of said items through internet auction. Vote: Unanimous
- 24-0986 A resolution was adopted acknowledging approval of financial transactions. Vote: Unanimous
- 24-0987 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-0988 A resolution was adopted approving a street and appurtenances bond reduction for Headwaters Capital, LTD. For completion of improvements in Clearcreek Reserve Situated in Clearcreek Township. Vote: Unanimous
- 24-0989 A resolution was adopted approving various record plats. Vote: Unanimous
- 24-0990 A resolution was adopted approving an appropriation adjustment from Commissioners General Fund #11011110 into Common Pleas Court Fund #11011223. Vote: Unanimous



- 24-0991 A resolution was adopted approving an appropriation adjustment from Commissioners General Fund #11011110 into Juvenile Court Fund #11011240. Vote: Unanimous
- 24-0992 A resolution was adopted approving appropriation adjustment from Commissioners General Fund #11011110 into Facilities Management Fund #11011600. Vote: Unanimous
- 24-0993 A resolution was adopted approving an appropriation adjustment within Telecommunications Department #11012810. Vote: Unanimous
- 24-0994 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-0995 A resolution was adopted authorizing and approving the issuance by the Butler County Finance Authority of Economic Development Facilities Revenue Refunding Bonds, Series 2024 (The Great Miami Valley YMCA) in the aggregate principal amount not to exceed ten million two hundred thousand dollars. Vote: Unanimous
- 24-0996 A resolution was adopted authorizing the President of the Board to enter into a purchase-sale agreement with temporary lease-back option with Eric Fields for the acquisition of real property located at 2355 Greentree Road Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Patrick Woodside, Frost, Brown, and Todd, was present to discuss the refinancing of revenue bonds for the Great Miami Valley YMCA, including the Atrium YMCA located in Warren County. Mr. Woodside stated this is strictly a federal tax requirement for private activity bonds in order to extend the maturity of the original bonds issued.

Upon further discussion, the Board resolved (Resolution #24-0995) authorizing and approving the issuance by the Butler County Finance Authority of Economic Development Facilities Revenue Refunding Bonds, Series 2024 (The Great Miami Valley YMCA) in the aggregate principal amount not to exceed ten million two hundred thousand dollars.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:07 a.m. to discuss the acquisition of property pursuant to Ohio Revised Code Section 121.22(G)(2) and

pending litigation with legal counsel present pursuant to Ohio Revised Code Section 121.22(G)(3) exited at 9:54 a.m.


Upon further discussion, the Board resolved (Resolution #24-0996) authorizing the President of the Board to enter into a purchase-sale agreement with temporary lease-back option with Eric Fields for the acquisition of real property located at 2355 Greentree Road.

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Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

  
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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 30, 2024, in compliance with Section 121.22 O.R.C.

  
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Krystal Powell, Clerk  
Board of County Commissioners  
Warren County, Ohio