



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – January 14, 2025

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the January 3, 2025 organizational meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Krystal Powell, Clerk – present

Minutes of the December 20, 2024 and January 3, 2025 meetings were read and approved.

- 25-0006 A resolution was adopted approving salary increases for County Court Probation Officers. Vote: Unanimous
- 25-0007 A resolution was adopted hiring James Bennett as Wastewater Chief Operator, within the Warren County Water and Sewer Department. Vote: Unanimous
- 25-0008 A resolution was adopted accepting the resignation of Lacie Decatur, Emergency Communications Operator, within the Warren County Emergency Services Department, effective January 8, 2025. Vote: Unanimous
- 25-0009 A resolution was adopted accepting the resignation of Michael Wiggins, Emergency Communications Operator, within the Warren County Department of Emergency Services, effective January 8, 2025. Vote: Unanimous
- 25-0010 A resolution was adopted terminating the employment of probationary employee Matthew Stewart, within the Emergency Services Department. Vote: Unanimous
- 25-0011 A resolution was adopted terminating the employment of probationary employee Kimberly Walker, within Job and Family Services, Human Services Division. Vote: Unanimous

- 25-0012 A resolution was adopted approving appointment to the Criminal Justice Board of Warren County. Vote: Unanimous
- 25-0013 A resolution was adopted removing Chris Wojnicz from the Tax Incentive Review Council and appointing Michelle Tegtmeier as said replacement. Vote: Unanimous
- 25-0014 A resolution was adopted entering into contract with Lake Erie Construction Company for the WAR-VAR Guardrail FY25 Project. Vote: Unanimous
- 25-0015 A resolution was adopted advertising for bids for the 2025 Drilled Pier Wall project. Vote: Unanimous
- 25-0016 A resolution was adopted advertising for bids for the FY24 Village of Morrow Bridge Lighting CDBG project. Vote: Unanimous
- 25-0017 A resolution was adopted approving Notice of Intent to Award Bid to Neyra Paving for the FY24 Village of Harveysburg South Street Paving CDBG project. Vote: Unanimous
- 25-0018 A resolution was adopted acknowledging Certificate of Excess Insurance and Commitment Letter with Arch Insurance for the provision of stop loss coverage for 2025 relative to the self-insured Workers' Compensation program. Vote: Unanimous
- 25-0019 A resolution was adopted acknowledging terms of engagement with Bricker Graydon LLP for update and training on the Warren County HIPAA policy. Vote: Unanimous
- 25-0020 A resolution was adopted approving and administrative service agreement with Chard, Snyder & Associates LLC for third party administrative services of Section 125 Flexible Benefits Cafeteria Plan and Section 105 Health Reimbursement Arrangement Plan effective January 1, 2025. Vote: Unanimous
- 25-0021 A resolution was adopted authorizing amendment to the Summary Plan Description maintained by United Healthcare for the Warren County Medical Plan in areas pertaining to the prescription plan and coverage administered by EVO ARORx effective January 1, 2025. Vote: Unanimous
- 25-0022 A resolution was adopted entering into a professional service agreement with Clinton County relative to building inspection services. Vote: Unanimous
- 25-0023 A resolution was adopted approving addenda to agreement with Just Like Us Enrichment Agency relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous

- 25-0024 A resolution was adopted approving agreement and addendum with Pressley Ridge Agency relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 25-0025 A resolution was adopted entering into an easement agreement with the City of Franklin for the grant of a 0.481-acre perpetual easement, for highway purposes, from a 4.823-acre tract of the former Miami and Erie Canal, owned by the Board of County Commissioners, to the City of Franklin for the purpose of constructing improvement over the tract for the North Dixie Highway/Dayton-Cincinnati Pike project. Vote: Unanimous
- 25-0026 A resolution was adopted authorizing the President of the Board to sign a satisfaction of mortgage for Cindy Halvorson. Vote: Unanimous
- 25-0027 A resolution was adopted approving an amendment to the contract with LifeSpan, Inc on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 25-0028 A resolution was adopted entering into a service agreement with Cincinnati Bell Telephone Co. LLC dba Altafiber on behalf of Warren County Telecommunications. Vote: Unanimous
- 25-0029 A resolution was adopted authorizing the seventh amendment to the Warren County Water Area contract with the City of Cincinnati. Vote: Unanimous
- 25-0030 A resolution was adopted authorizing the Warren County Sanitary Engineer to prepare and submit a final application to participate in the Ohio Public Works Commission State Capital Improvement Program for the South Cove Roadway Improvement and Waterline Replacement project for PY39 (2026)/FY27. Vote: Unanimous
- 25-0031 A resolution was adopted acknowledging receipt of December 2024 financial statement. Vote: Unanimous
- 25-0032 A resolution was adopted acknowledging approval of financial transactions. Vote: Unanimous
- 25-0033 A resolution was adopted approving a subdivision public improvement performance and maintenance security release with Headwaters Capital, Ltd. for Clearcreek Reserve, situated in Clearcreek Township. Vote: Unanimous
- 25-0034 A resolution was adopted approving a street and appurtenances bond reduction for Legacy Landing, LLC for completion of performance of construction of improvements and enter into the maintenance security for Legacy Landing situated in Clearcreek Township. Vote: Unanimous
- 25-0035 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 25-0036 A resolution was adopted approving various record plats. Vote: Unanimous

- 25-0037 A resolution was adopted approving an operational transfer from Commissioners fund #11011112 into Crime Victim/Witness fund #2245. Vote: Unanimous
- 25-0038 A resolution was adopted approving operational transfers from County Commissioners' fund #11011112 into Emergency Services funds #2264 and #2290. Vote: Unanimous
- 25-0039 A resolution was adopted approving operational transfers from Water 5510 (Surplus) into 5583 Water Revenue Projects fund. Vote: Unanimous
- 25-0040 A resolution was adopted approving operational transfers from Sewer 5580 (Surplus) into 5575 Sewer Revenue Projects. Vote: Unanimous
- 25-0041 A resolution was adopted approving operational transfers from Veterans fund #11105210 into Common Pleas Court #2288 and County Court #2283. Vote: Unanimous
- 25-0042 A resolution was adopted approving a supplemental appropriation into Commissioners fund #11011110. Vote: Unanimous
- 25-0043 A resolution was adopted approving supplemental appropriations into Rental Assistance fund #2204. Vote: Unanimous
- 25-0044 A resolution was adopted approving a supplemental appropriation into Common Pleas Community Corrections Mental Health fund #2228. Vote: Unanimous
- 25-0045 A resolution was adopted approving a supplemental appropriation into Common Pleas Community Corrections Mental Health fund #2228. Vote: Unanimous
- 25-0046 A resolution was adopted approving a supplemental appropriation into County Court fund #2283. Vote: Unanimous
- 25-0047 A resolution was adopted approving a supplemental appropriation into Sheriff's Office fund #2295. Vote: Unanimous
- 25-0048 A resolution was adopted approving a supplemental appropriation into Health Insurance fund #6632. Vote: Unanimous
- 25-0049 A resolution was adopted approving a supplemental appropriation into Workers Comp fund #6636. Vote: Unanimous
- 25-0050 A resolution was adopted approving an appropriation adjustment from Commissioners General fund #11011110 into Sheriff's Office fund #11012200. Vote: Unanimous
- 25-0051 A resolution was adopted approving an appropriation adjustment from Commissioners General fund #11011110 into Sheriff's Office fund #11012200. Vote: Unanimous

- 25-0052 A resolution was adopted approving an appropriation adjustment from Commissioners General fund #11011110 into Sheriff's Office fund #11012210. Vote: Unanimous
- 25-0053 A resolution was adopted approving an appropriation adjustment within Engineer's Office fund #2202. Vote: Unanimous
- 25-0054 A resolution was adopted approving an appropriation adjustment within Facilities Management fund #11011600. Vote: Unanimous
- 25-0055 A resolution was adopted approving an appropriation adjustment within Economic Development fund #11101116. Vote: Unanimous
- 25-0056 A resolution was adopted approving an appropriation adjustment within Building and Zoning Department fund #11012300. Vote: Unanimous
- 25-0057 A resolution was adopted approving an appropriation adjustment within Juvenile Court fund #2243. Vote: Unanimous
- 25-0058 A resolution was adopted approving an appropriation adjustment within Workers Comp fund #6636. Vote: Unanimous
- 25-0059 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 25-0060 A resolution was adopted approving the annexation of 6.9697 acres to the City of Springboro, Gerald L. McDonald, Agent, pursuant to Ohio Revised Code Section 709.022 [A.K.A. Expedited Type 1 Annexation]. Vote: Unanimous

DISCUSSIONS

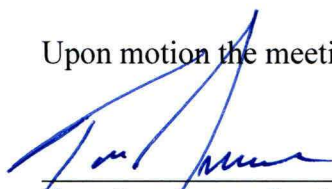
On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

This Board met on this 14th day of January 2025, to consider the annexation of 6.9697 acres to the City of Springboro, Gerald L. McDonald, Agent, pursuant to Ohio Revised Code Section 709.022 (A.K.A. Expedited Type 1 Annexation) was present and requested the Board's approval.

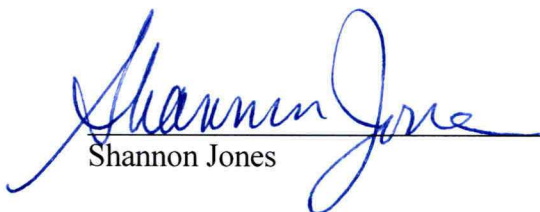
Upon discussion, the Board resolved (Resolution #25-0060) to approve the annexation petition.

Mrs. Jones moved to enter into executive session being seconded by Mr. Young and upon unanimous call of the roll, the Board entered into executive session at 9:06 a.m., with Assistant Prosecuting Attorney, Bruce McGary present, to discuss the acquisition of property to consider the purchase for public purposes to prevent premature disclosure of information giving an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest pursuant to ORC 121.22(G)(2) and personnel matters to consider appointing and employing public employees of the Water and Sewer Department and setting their compensation pursuant to ORC 121.22(G)(1). The Board exited executive session at 10:00 a.m. with no action being taken.

Upon motion the meeting was adjourned.



Tom Grossmann, President

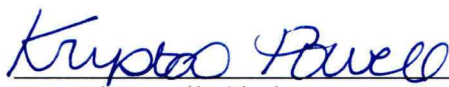


Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 14, 2025, in compliance with Section 121.22 O.R.C.



Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio