

### BOARD OF COUNTY COMMISSIONERS WARREN COUNTY, OHIO

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us
Commissioners@co.warren.oh.us

#### OFFICE OF MANAGEMENT AND BUDGET

#### MULTIPLE POSITIONS AVAILABLE

JOB CLASSIFICATION TITLE: ONGOING CASEWORKER

ASSESSMENT/INVESTIGATIVE CASEWORKER

ADOPTION CASEWORKER

DEPARTMENT: DEPARTMENT OF JOB AND FAMILY

SERVICES; CHILDREN SERVICES DIVISION

WAGE RATE:

CASEWORKER I \$20.25/ HOUR (365 DAYS)

CASEWORKER II \$21.74 - \$23.74/HOUR (365 DAYS)

SCHEDULED HOURS: 40 HOURS PER WEEK

CIVIL SERVICE STATUS: CLASSIFIED

## \*POSITIONS REQUIRE A BACHELOR'S DEGREE IN SOCIAL WORK OR CLOSELY RELATED FIELD

#### SEE ATTACHED JOB DESCRIPTIONS FOR MINIMUM

#### QUALIFICATIONS AND ILLUSTRATIVE DUTIES OF THESE POSITION

POSTING PERIOD: THIS NOTICE IS BEING POSTED FOR A PERIOD OF

TIME NOT LESS THAN SEVEN (7) CONSECUTIVE CALENDAR DAYS, BEGINNING MAY 22, 2024

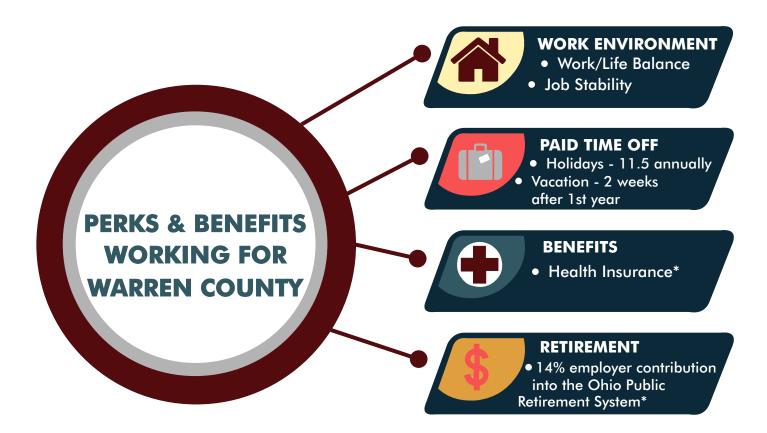
#### VISIT WWW.CO.WARREN.OH.US AND COMPLETE THE APPLICATION AS FOLLOWS:

CLICK ON JOB POSTINGS THEN CLICK ON WARREN COUNTY APPLICATION FOR EMPLOYMENT, THEN DOWNLOAD TO YOUR DESKTOP AND EMAIL THE COMPLETED APPLICATION TO: <a href="https://www.wccommapp@co.warren.oh.us">wccommapp@co.warren.oh.us</a> PLEASE CONTACT SUSAN SPENCER WITH QUESTIONS AT: 513-695-1747.

APPLICATIONS WILL BE ACCEPTED UNTIL POSITIONS ARE FILLED.

WARREN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

# YOU WILL HIT THE BULLSEYE WORKING FOR WARREN COUNTY



Health Insurance - Available after 30 days, 2 Med/Rx plan choices with monthly family premium range from \$270 to even \$0 (5x cheaper than the private sector); \$0 premium cost for Dental, Vision, Life, HSA, FSA, EAP, Weight Watchers, On-site Biometrics & Day Off Work (Dave's Day for Your Life) and many more!

**Retirement** - Ohio Public Employee Retirement System; Employee 10%/Employer 14% of earnings (pre-tax)

VISIT WWW.CO.WARREN.OH.US FOR ALL JOB POSTINGS.

QUESTIONS CALL: SUE SPENCER 513.695.1747

#### ASSESSMENT/INVESTIGATIVE CASEWORKER

Under genal supervision, work with families at risk of child maltreatment, screened in for assessment/investigation, as partners to identify family strengths, needs, and risks or concerns that are interfering with child safety, healthy child development, and/or family stability and well-being. Use standardized tools and protocols to assess and document safety and risk. View family strengths and needs holistically and make appropriate service and support recommendations based on assessments and established goals. Facilitate family's ability to meet goals through engagement, communication, support, and connections to services. Implement crisis intervention techniques as needed to ensure child safety; may require work during non-traditional hours. Complete case documentation and data entry on a timely basis to contribute to agency's continuous quality improvement and evaluation efforts.

#### ONGOING CASEWORKER

Under general supervision, plan and provide services for children and families, for both in-home and placement cases. Interact with Children Services staff, law enforcement, prosecutor, courts, caregivers, and other community service providers. Use standardized tools and protocols to assess and document safety and risk. View family strengths and needs holistically and make appropriate service and support recommendations based on assessments and established goals. Facilitate family's ability to meet goals through engagement, communication, support, and connections to services. Implement crisis intervention techniques as needed to ensure child safety; may require work during non-traditional hours. Complete case documentation and data entry on a timely basis to contribute to agency's continuous quality improvement and evaluation efforts.

#### **ADOPTION CASEWORKER**

Under general supervision, provides case management services for children in the permanent custody of Warren County Children Services; perform recruitment and matching activities for children waiting for adoption; provides Post Adoption services to adoptive families and children including but not limited to Adoption Assistance and supportive services; prepare and maintain records and reports within the constructs of federal, state and local rule; collaborates with community services partners, testifying in court proceedings, preparation of court documents