



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – November 26, 2024

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the November 12, 2024 meeting.

David G. Young – absent

Shannon Jones – present

Tom Grossmann – present

Laura Lander, Deputy Clerk – present

Minutes of the November 12, 2024 meeting were read and approved.

- 24-1576 A resolution was adopted approving a wage increase for Tanya Sellers, Deputy Director, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1577 A resolution was adopted assigning Ashley Stutzman and Kelly Carpenter as Lead Supervisors and approving wage increases within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1578 A resolution was adopted hiring James McCabe as Ongoing Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-1579 A resolution was adopted approving pay increase for Tyler Johnson, Building and Electrical Inspector III, within the Building and Zoning Department. Vote: Unanimous
- 24-1580 A resolution was adopted accepting the resignation of Caitlyn Russell, Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division, effective December 10, 2024. Vote: Unanimous

- 24-1581 A resolution was adopted amending resolution #24-1492, adopted November 5, 2024, to reflect the correct hire date of Paul Hicks within Warren County Facilities Management Department. Vote: Unanimous
- 24-1582 A resolution was adopted establishing January 7, 2025, at 9:00 A.M. as the time and date for the Annual Organization Meeting. Vote: Unanimous
- 24-1583 A resolution was adopted setting Public Hearing to consider text amendments to the Warren County Rural Zoning Code initiated by the Warren County Board of County Commissioners. Vote: Unanimous
- 24-1584 A resolution was adopted advertising for bids for the FY24 Village of Harveysburg – South Street Paving CDBG Project. Vote: Unanimous
- 24-1585 A resolution was adopted approving Notice of Intent to Award Bid to Lake Erie Construction Company for the War-Var Guardrail FY25 Project. Vote: Unanimous
- 24-1586 A resolution was adopted entering into contract with Conger Construction Group for Design-Build Services relative to the New Warren County Criminal Suppression Headquarters Project. Vote: Unanimous
- 24-1587 A resolution was adopted entering into a mutual aid agreement with the American Society for the Prevention of Cruelty to Animals (ASPCA) on behalf of the Warren County Department of Emergency Services. Vote: Unanimous
- 24-1588 A resolution was adopted authorizing the Warren County Solid Waste Management District to submit a 2025 Household Hazardous Waste application to the Ohio Environmental Protection Agency. Vote: Unanimous
- 24-1589 A resolution was adopted approving the “Building Resilient Infrastructure and Communities” (BRIC) grant agreement with the Ohio Emergency Management Agency on behalf of Warren County Emergency Services and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-1590 A resolution was adopted entering into a Beneficiary Grant Agreement with Strategic Innovation Group, LLC relative to the American Rescue Plan Act – Coronavirus State and Local Fiscal Recovery Funds (ARPA SLFRF). Vote: Unanimous
- 24-1591 A resolution was adopted entering into agreement with Premier Network Solutions to purchase audio and video equipment on behalf of the Prosecutor’s Office. Vote: Unanimous
- 24-1592 A resolution was adopted approving the first amendment to the Master Services and Purchasing Agreement with AXON Enterprise, Inc on behalf of the Warren County Sheriff’s Office. Vote: Unanimous

- 24-1593 A resolution was adopted entering into an agreement with 22three to provide indoor range facility use, on behalf of the Warren County Sheriff's Office.
Vote: Unanimous
- 24-1594 A resolution was adopted authorizing the acceptance of Quote #In-116171 from Allstate Tower, for tower inspections at all County tower sites, on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-1595 A resolution was adopted authorizing acceptance of renewal quote within OARnet on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-1596 A resolution was adopted authorizing acceptance of quote with OARnet for additional licensing and VMware for new equipment on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-1597 A resolution was adopted waiving water tap and sewer connection fees for the Kings Local School District Columbia Intermediate Addition. Vote: Unanimous
- 24-1598 A resolution was adopted approving the destruction of various Warren County Sheriff's Office equipment. Vote: Unanimous
- 24-1599 A resolution was adopted transferring a vehicle no longer being utilized by the Coroner's Office to Deerfield Township. Vote: Unanimous
- 24-1600 A resolution was adopted acknowledging approval of financial transactions.
Vote: Unanimous
- 24-1601 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-1602 A resolution was adopted approving a street and appurtenances (including sidewalks) bond reduction for Hamilton Pointe Investment, LLC, for completion of performance of construction of improvements and enter into the maintenance security got Hamilton Pointe, Section 2, situated in Hamilton Township.
Vote: Unanimous
- 24-1603 A resolution was adopted approving a street and appurtenances bond release for Pruis Properties, LLC, for completion of installation of the left turn lane and associated roadway improvements on Morrow- Cozaddale Road associated with the Villages of Classicway Subdivision situated in Hamilton Township.
Vote: Unanimous
- 24-1604 A resolution was adopted approving various record plats. Vote: Unanimous
- 24-1605 A resolution was adopted accepting an amended certificate for Funds 2207, 2218, 2220, 2221, 2223, 2224, 2227, 2233, 2243, 2245, 2247, 2250, 2256, 2262, 2264, 2274, 2278, and 2279. Vote: Unanimous

- 24-1606 A resolution was adopted approving operation transfers of interest earnings from Commissioners Fund #11011112 into Water Funds #5510 & #5583, and Sewer Funds #5580 & #5575. Vote: Unanimous
- 24-1607 A resolution was adopted approving operational transfers from Fund #2202 into King Avenue Bridge Fund #4437 and Township Line Bridge Fund #4461 and repayment of cash advances from the King Avenue Bridge Fund #4437 and the Township Line Bridge Fund #4461 into Fund #2202. Vote: Unanimous
- 24-1608 A resolution was adopted approving a supplemental appropriation into Commissioners Fund #11011110 and an operational transfer from General Fund #11011110 into Garage Rotary Fund #6619. Vote: Unanimous
- 24-1609 A resolution was adopted approving a supplemental appropriation into Building & Zoning Department Fund #11012300. Vote: Unanimous
- 24-1610 A resolution was adopted approving a supplemental appropriation into Local Fiscal Recovery Fund #2211. Vote: Unanimous
- 24-1611 A resolution was adopted approving a supplemental appropriation into OhioMeansJobs Warren County Fund Vote: Unanimous
- 24-1612 A resolution was adopted approving a supplemental appropriation into Sheriff's Office Fund #2287. Vote: Unanimous
- 24-1613 A resolution was adopted approving a supplemental appropriation into Common Pleas Court Community Based Corrections Fund #2289. Vote: Unanimous
- 24-1614 A resolution was adopted approving an appropriation decrease in Pass Through Grant Fund #2261. Vote: Unanimous
- 24-1615 A resolution was adopted approving an appropriation decrease within Sheriff's Office Fund #2267. Vote: Unanimous
- 24-1616 A resolution was adopted approving an appropriation decrease from Sheriff's Office Fund #2294. Vote: Unanimous
- 24-1617 A resolution was adopted approving an appropriation adjustment within Prosecutor Fund #11011150. Vote: Unanimous
- 24-1618 A resolution was adopted approving an appropriation adjustment within Prosecutor Fund #11011150. Vote: Unanimous
- 24-1619 A resolution was adopted approving an appropriation adjustment within Common Pleas Court Fund #11011220. Vote: Unanimous
- 24-1620 A resolution was adopted approving an appropriation adjustment within Domestic Relations Court Fund #11011230. Vote: Unanimous

- 24-1621 A resolution was adopted approving an appropriation adjustment within Clerk of Courts Fund #11011282. Vote: Unanimous
- 24-1622 A resolution was adopted approving appropriation adjustments within Board of Elections Fund #11011300. Vote: Unanimous
- 24-1623 A resolution was adopted approving appropriation adjustments within Facilities Management Fund #11011600. Vote: Unanimous
- 24-1624 A resolution was adopted approving appropriation adjustment within Warren County Garage Fund #11011620. Vote: Unanimous
- 24-1625 A resolution was adopted approving appropriation adjustments within Telecommunications Department Fund #11012810. Vote: Unanimous
- 24-1626 A resolution was adopted approving an appropriation adjustment within Juvenile Court Fund #2247. Vote: Unanimous
- 24-1627 A resolution was adopted approving an appropriation adjustment within Juvenile Court Fund #2247. Vote: Unanimous
- 24-1628 A resolution was adopted approving an appropriation adjustment within the Water Revenue Fund #5510. Vote: Unanimous
- 24-1629 A resolution was adopted approving an appropriation adjustment within the Sewer Revenue Fund #5580. Vote: Unanimous
- 24-1630 A resolution was adopted approving an appropriation adjustment within the Clerk of Courts Certificate of Title Administration Fund #2250. Vote: Unanimous
- 24-1631 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-1632 A resolution was adopted approving addendum to contract for Police Protection with Deerfield Township, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 24-1633 A resolution was adopted to enter into Target Master Settlement Agreement settling Subdivision Participation and Release Form. Vote: Unanimous
- 24-1634 A resolution was adopted continuing Public Hearing for rezoning application of Immobiltec USA (Case #2024-04) to rezone approximately 10.0059 Acres from Community Commercial Business Zone "B2" to Light Industrial Manufacturing Zone "I1" in Franklin Township. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

PUBLIC HEARING

REZONING APPLICATION OF IMMOBILTEC USA TO REZONE APPROXIMATELY
10.0059 ACRES FROM COMMUNITY BUSINESS ZONE "B2" TO LIGHT INDUSTRIAL
MANUFACTURING ZONE "I1" IN FRANKLIN TOWNSHIP

The public hearing to consider the rezoning application of Immobiltec USA to (Case #2024-04) to rezone approximately 10.0059 acres from Community Business Zone "B2" to Light Industrial Manufacturing Zone "I1" in Franklin Township was convened this 26th day of November 2024 in the Commissioners' Meeting Room.

Commissioner Jones stated that this hearing was originally scheduled for November 19, 2024, and due to the lack of a quorum on that date, the public hearing was rescheduled to the next available meeting date of November 26, 2024.

Mrs. Jones further stated that the applicant was not able to be present today and has requested a continuance to December 3, 2024.

Upon further discussion, the Board resolved (Resolution #24-1634) to continue this public hearing to December 3, 2024 at 10:30 a.m.

Upon unanimous call of the roll, the Board entered into executive session at 9:10 a.m. to discuss pending litigation with legal counsel present pursuant to Ohio Revised Code Section 121.22(G)(3), and to discuss personnel matters relative to director compensation for all directors under the Board of County Commissioners pursuant to Ohio Revised Code Section 121.22(G)(1) and exited at 11:20 a.m.

The Board convened to the Commissioners' Conference Room for a work session related to the 2025 annual budget.

Upon motion the meeting was adjourned.

David G. Young, President



Tom Grossmann



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on November 26, 2024, in compliance with Section 121.22 O.R.C.



Laura Lander, Deputy Clerk
Board of County Commissioners
Warren County, Ohio